

How to use the TOTAL LIBRARY SOFTWARE SYSTEM(TLSS)?

Step 1: In Computer Desktop, first type the URL <http://server2:91/> click over that.


Step 2: After clicking the URL, the following window will get open


The screenshot shows the web interface of the Sur University College library system. At the top, there is a banner with the text "WELCOME TO Sur University College" and a logo on the left. On the right, there is a "Webpac" logo. Below the banner, there are three links: "Browse Title", "Browse Author", and "Browse Publisher". On the left side, there is a "Main Menu" section with a list of options: "Basic Search", "Advanced Search", "Expert Search", "Patron Area", "Reports", and "About Library". The main content area is titled "Basic Search" and contains a search form. The form has a "Search In:" dropdown menu with "Book" selected, a "Search Value" text box, and "Get It!!" and "Reset" buttons. Below the form, there is a note: "** To view All Records leave 'Search In' blank and Click on 'Get it!!' button."

Step 3: On **Basic Search**, if you click on **Search in:** there are options to select like Book, Journal, CD/DVD, Thesis, and E-Resources will appear.


Step 4: Then, If you want to search a Book, then select the option of Book in **Search In** box and type the name of the book in that **Search Value** box.

Step 5: Once you click on **Get it Option**, then it will list all the available books of the searched category





WELCOME TO
Sur University College



[Browse Title](#)
[Browse Author](#)
[Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Brief Result::

Page : 1 of 76


Call No	Title/Author	Pub Year	Copy	
005 DAW	project in computing and information systems/dawson christian w	2009	1	Detail
005 WEA	Practical Business Systems Development Using SSADM/Weaver Philip L. Lambrou Nick Walkley Matthew	2002	1	Detail
005.019 DTX	human computer interaction/dbx alan fiwlay jawet abowo gregory bealerulsell	2008	3	Detail
005.028 HJR	Configuring Sap r3 FICO/Hjrst Quentin Nowak David	2003	1	Detail
005.028 PER	building accounting systems using access2003/perry james schneider gary	2005	5	Detail
005.042 MAR	information seeking in electronic environments/marchionini gary	1998	3	Detail


452 Records Found

[Start Over](#)
[First](#)
[Prev](#)
[Next](#)
[Last](#)


Step 6: On **Advanced Search**, we can find the options like Search In, Search Category, Search Value, Match options on the window.

Step 7: Same as Basic Search, select Book on **Search In** box, select any one of the options from **Category** box like subject, title, author, publisher and ISBN, and provide searching details in **Search Value** box and select Like or Exact in **Match** box.





WELCOME TO
Sur University College



[Browse Title](#)
[Browse Author](#)
[Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Advanced Search::

Search In: Book

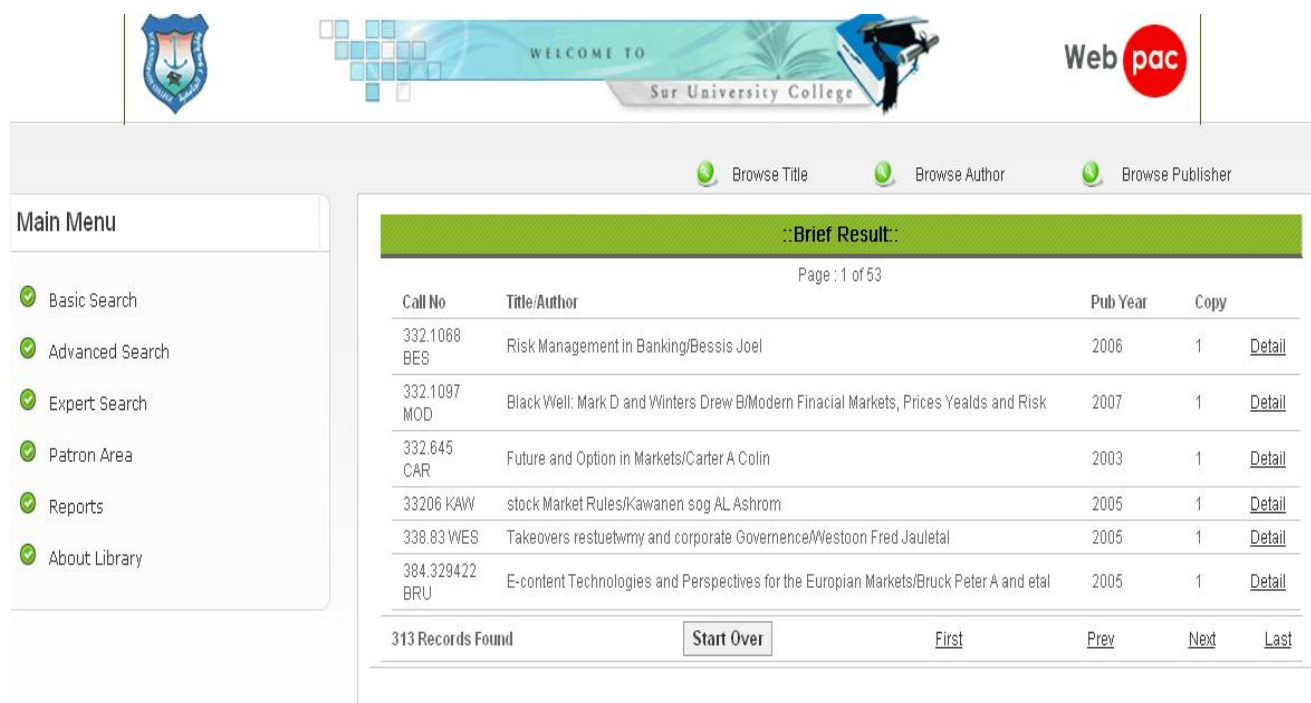
Select Category: Title

Search Value: Management

Match: Like

Get It !!
Clear

Step 8: By clicking the **Get it Option**, the list of books which is available in library as per your search will be listed.






The screenshot shows the library website interface. At the top, there is a header with the college logo, a 'WELCOME TO Sur University College' banner, and a 'Web pac' logo. Below the header, there are three navigation links: 'Browse Title', 'Browse Author', and 'Browse Publisher'. On the left side, there is a 'Main Menu' with several options: 'Basic Search', 'Advanced Search', 'Expert Search', 'Patron Area', 'Reports', and 'About Library'. The main content area displays a 'Brief Result' table with the following data:

Call No	Title/Author	Pub Year	Copy	
332.1068 BES	Risk Management in Banking/Bessis Joel	2006	1	Detail
332.1097 MOD	Black Well: Mark D and Winters Drew B/Modern Financial Markets, Prices Yields and Risk	2007	1	Detail
332.645 CAR	Future and Option in Markets/Carter A Colin	2003	1	Detail
33206 KAW	stock Market Rules/Kawanan sog AL Ashrom	2005	1	Detail
338.83 WES	Takeovers restuetwmy and corporate Governance/Westoon Fred Jauletal	2005	1	Detail
384.329422 BRU	E-content Technologies and Perspectives for the European Markets/Bruck Peter A and etal	2005	1	Detail

At the bottom of the table, it says '313 Records Found'. Below this, there are navigation buttons: 'Start Over', 'First', 'Prev', 'Next', and 'Last'.

Step 9: On **Expert Search**, we can find the options like Search In, Search Category, Search Value, Matching Criteria.

Step 10: Select Book on **Search In** box, select any one of the options from **Category** box like subject, title, author, publisher and ISBN, and searching details in **Search Value** box and select either Like or Exact in **Match** box. Here, there will be three sets of search categories, we can select the categories as well as the available options and provide details as per the need.

[Browse Title](#)
[Browse Author](#)
[Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)




::Expert Search::

Search In: Book

Select Category	Search Value	Matching Criteria
Subject	english	Like
Publisher	pearson OR	Like
Title	english OR	Like

Get It !!
Clear

Step 11: After providing all the necessary details, click the **Get it Option** , the list of searched categories which is available in Learning Resources Centre as per your search will be listed.

[Browse Title](#)
[Browse Author](#)
[Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Brief Result::

Page : 1 of 23

Call No	Title/Author	Pub Year	Copy	
	Taking off. Beginning English Work Book/Author	2003	1	Detail
378.17 WAT	study Tasks in English students Book/Waters Many and waters Allen		2	Detail
378.17 WAT	study Tasks in English teacher Book/Waters Many and waters Allen	2001	1	Detail
384 WAT	study Tasks in English students Book/Waters Many and waters Allen	2002	1	Detail
420.352 SOA	concise oxford english dictionary/soanes catherine stevenson angus	2006	1	Detail
420.719 ELL	Learning to Learn English a Course in Learner Training/Ellis Gail and Sinclair Barbara	1997	1	Detail

134 Records Found
Start Over
[First](#)
[Prev](#)
[Next](#)
[Last](#)

By these steps, we can easily search and find the items in the LRC through Online Public Access Catalogue (OPAC) which is accessible from anywhere in the SUC Campus.