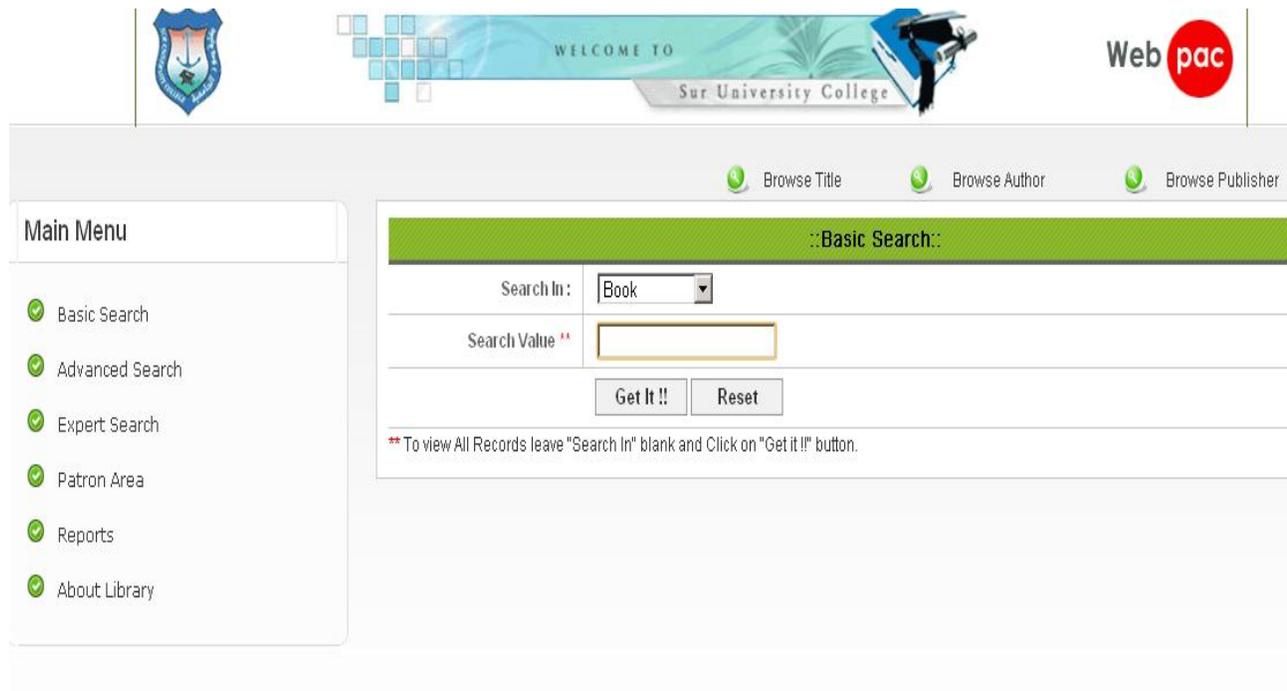


How to use the TOTAL LIBRARY SOFTWARE SYSTEM(TLSS)?

Step 1: In Computer Desktop, first type the URL <http://server2:91/> click over that.

Step 2: After clicking the URL, the following window will get open



The screenshot shows the web interface for Sur University College's library system. At the top, there is a banner with the college's logo on the left, a central "WELCOME TO Sur University College" message with a book icon, and the "Webpac" logo on the right. Below the banner, there are three navigation links: "Browse Title", "Browse Author", and "Browse Publisher". On the left side, there is a "Main Menu" sidebar with several options: "Basic Search", "Advanced Search", "Expert Search", "Patron Area", "Reports", and "About Library", each with a green checkmark icon. The main content area features a search section titled "Basic Search". It includes a "Search In:" dropdown menu currently set to "Book", a "Search Value" input field, and two buttons: "Get It!!" and "Reset". Below the search form, a note reads: "** To view All Records leave 'Search In' blank and Click on 'Get it!!' button.

Step 3: On **Basic Search**, if you click on **Search in:** there are options to select like Book, Journal, CD/DVD, Thesis, and E-Resources will appear.

Step 4: Then, If you want to search a Book, then select the option of Book in **Search In** box and type the name of the book in that **Search Value** box.

Step 5: Once you click on **Get it Option**, then it will list all the available books of the searched category



[Browse Title](#) [Browse Author](#) [Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Brief Result::

Page : 1 of 76

Call No	Title/Author	Pub Year	Copy	
005 DAW	project in computing and information systems/dawson christian w	2009	1	Detail
005 WEA	Practical Business Systems Development Using SSADM/Weaver Philip L. Lambrou Nick Walkley Matthew	2002	1	Detail
005.019 DTX	human computer interaction/dbx alan fiwlay jawet abowo gregory bealeru sell	2008	3	Detail
005.028 HJR	Configuring Sap rb FICO/Hjrst Quentin Nowak David	2003	1	Detail
005.028 PER	building accounting systems using access2003/perry james schneider gary	2005	5	Detail
005.042 MAR	information seeking in electronic environments/marchionini gary	1998	3	Detail

452 Records Found

[Start Over](#)

[First](#)

[Prev](#)

[Next](#)

[Last](#)

Step 6: On **Advanced Search**, we can find the options like Search In, Search Category, Search Value, Match options on the window.

Step 7: Same as Basic Search, select Book on **Search In** box, select any one of the options from **Category** box like subject, title, author, publisher and ISBN, and provide searching details in **Search Value** box and select Like or Exact in **Match** box.



[Browse Title](#) [Browse Author](#) [Browse Publisher](#)

Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Advanced Search::

Search In:

Select Category:

Search Value:

Match:

[Get It !!](#)

[Clear](#)

Step 8: By clicking the **Get it Option**, the list of books which is available in library as per your search will be listed.

The screenshot shows the library website interface. At the top, there is a banner with the text "WELCOME TO Sur University College" and a "Web pac" logo. Below the banner, there are three navigation options: "Browse Title", "Browse Author", and "Browse Publisher". On the left side, there is a "Main Menu" with several options: "Basic Search", "Advanced Search", "Expert Search", "Patron Area", "Reports", and "About Library". The main content area displays a list of search results under the heading "Brief Result:". The results are shown in a table with columns for "Call No", "Title/Author", "Pub Year", and "Copy". There are six rows of results, each with a "Detail" link. At the bottom of the results, it says "313 Records Found" and there are navigation buttons for "Start Over", "First", "Prev", "Next", and "Last".

Call No	Title/Author	Pub Year	Copy
332.1068 BES	Risk Management in Banking/Bessis Joel	2006	1
332.1097 MOD	Black Well: Mark D and Winters Drew B/Modern Finacial Markets, Prices Yealds and Risk	2007	1
332.645 CAR	Future and Option in Markets/Carter A Colin	2003	1
33206 KAW	stock Market Rules/Kawanan sog AL Ashrom	2005	1
338.83 WES	Takeovers restuetwmy and corporate Governence/Westoon Fred Jauletal	2005	1
384.329422 BRU	E-content Technologies and Perspectives for the European Markets/Bruck Peter A and etal	2005	1

Step 9: On **Expert Search**, we can find the options like Search In, Search Category, Search Value, Matching Criteria.

Step 10: Select Book on **Search In** box, select any one of the options from **Category** box like subject, title, author, publisher and ISBN, and searching details in **Search Value** box and select either Like or Exact in **Match** box. Here, there will be three sets of search categories, we can select the categories as well as the available options and provide details as per the need.



Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Expert Search::

Search In:

Select Category	Search Value	Matching Criteria
<input type="text" value="Subject"/>	<input type="text" value="english"/>	<input type="text" value="Like"/>
<input type="text" value="Publisher"/>	<input type="text" value="pearson"/> <input type="text" value="OR"/>	<input type="text" value="Like"/>
<input type="text" value="Title"/>	<input type="text" value="english"/> <input type="text" value="OR"/>	<input type="text" value="Like"/>

Step 11: After providing all the necessary details, click the **Get it Option**, the list of searched categories which is available in Learning Resources Centre as per your search will be listed.



Main Menu

- [Basic Search](#)
- [Advanced Search](#)
- [Expert Search](#)
- [Patron Area](#)
- [Reports](#)
- [About Library](#)

::Brief Result::

Page : 1 of 23

Call No	Title/Author	Pub Year	Copy	
	Taking off: Beginning English Work Book/Author	2003	1	Detail
378.17 WAT	study Tasks in English students Book/Waters Many and waters Allen		2	Detail
378.17 WAT	study Tasks in English teacher Book/Waters Many and waters Allen	2001	1	Detail
384 WAT	study Tasks in English students Book/Waters Many and waters Allen	2002	1	Detail
420.352 SOA	concise oxford english dictionary/soanes catherine stevenson angus	2006	1	Detail
420.719 ELL	Learning to Learn English a Course in Learner Training/Ellis Gail and Sinclare Barbara	1997	1	Detail

134 Records Found

[First](#)

[Prev](#)

[Next](#)

[Last](#)

By these steps, we can easily search and find the items in the LRC through Online Public Access Catalogue (OPAC) which is accessible from anywhere in the SUC Campus.